

Patient and Public Involvement (PPI)

DCR PPI Team Role

DCR PPI Team

- advises on PPI and offers recommendations.
- enrolls recommended patients, carers, and relatives on standing DCR panel.
- assigns people to study-specific panels from standing DCR panel and people with lived experience.
- trains people with lived experience for panels.
- assists in concept and academic input into panel setup.
- attends meetings with PIs to prepare for panel meetings (when able).
- prepares PPI plans through individual consultations for LOI and full grant submissions.
- provides PPI training materials for researchers.

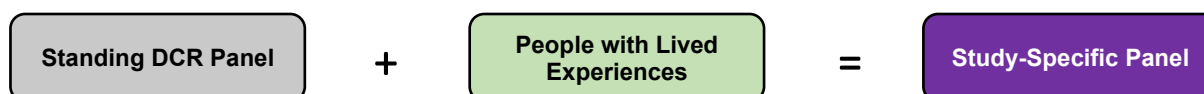
DCR does not provide administrative support, such as scheduling study-specific panel meetings or provision of payment to panel members.

Step 3 ENROL, TRAIN, & ASSIGN MEMBERS OF STUDY-SPECIFIC PANEL

DCR PPI Team

Most study-specific panels have 5–6 total members with 1–2 general from the standing DCR panel and the rest from people with lived experience the project study team identifies.

Study-specific panels are formed from 2 sources: study team recommendations of people with lived experiences and standing DCR Panel members with general experiences. *We send the project study team the study-specific panel member list once formed.*



Once DCR receives information about people with lived experience, we contact them to

Sign and return DCR PPI agreement

A. **Sign the DCR PPI agreement.** DCR sends the legally vetted agreement enrolling them as members of the standing DCR Panel, yet making it clear they are only committing to your study at this stage.

Complete DCR PPI training

B. **Complete DCR PPI training.** DCR sends link and requests panel members complete training by a particular date, which is contingent on project study team completing [DCR PPI researcher training](#) from Step 1.

Assign to study-specific panel

C. **Assign study-specific panel.** DCR uses a mix of people with lived experience the project study team recommends and general standing DCR panel members to form the study-specific panel.